

Westfield Fire and Rescue District

Regular Meeting
November 5, 2018

Trustee Likley called the meeting to order at 6:30 PM. Roll call: Horner – aye, Schmidt – aye, Likley – aye.

Comments from the floor

- N/A

Chief's Report

- Total number of calls was 28; squad included 18; fire 5; and motor vehicle accidents 5. This included 21 in the township; 6 in the Village; and 1 in Seville. 20 residents & 8 non-residents were involved.
- The Association had a busy month. The Clam Bake was well attended just over 360 dinners and netting \$5,500. The Halloween night event was also well attended despite the rainy weather. The crowd went through 15 dozen donuts and 8 gallons for cider. All seemed to have a good time and more importantly a safe night.
- December 1st is Breakfast with Santa between 9 – 11:30 AM. This year the location will be at the Fire Station since the Township Hall is not available. We will have to get the information out to the public with signage & an article in the paper.
- MC Axe and the Fire Crew performed at Cloverleaf Elementary on Friday, October 19. Part of the crew stayed and helped with the Clam Bake. They showed their appreciation for the hospitality displayed and openly expressed their enjoyment in coming to our community.
- The Westfield Group Active Shooter Drill took place Saturday, October 27 at the CIT Building. The drill went well, and all participants took away some ideas on how to improve the response. Sixteen (16) “victims” were treated and transported by EMS. Mutual Aid Departments helping were Seville, Lodi and Lafayette. Good documentation was developed for victim notifications.
- The Lodi Community Hospital is no longer providing on site exams. Chief Fletcher found a company in Wooster, The MedPro Group, that can provide what we need. The estimated cost is just over \$2,000 which is the same as what was paid at LCH.
- On Monday, October 29 members met with the Stark County CISM Team to discuss some of the recent fatal accidents over the past few weeks. The is usually an annual department training class to discuss the past year responses but with the number of runs in short period of time it was decided outside help was warranted. The member seemed to appreciate the training and were very open to the event.
- Temporary Appropriations were given to Chief Fletcher and the Board. Chief Fletcher had no concerns. Temporary Appropriations are good until March 31, 2019.

Minutes to be approved

Schmidt makes a motion to accept the October 15, 2018 meeting minutes as submitted; seconded by Horner. Roll call: Likley – aye, Horner – aye, Schmidt – aye. The motion passes.

Westfield Fire and Rescue District

Fiscal officer's Report

Schmidt makes a motion to authorize the payment of bills totaling \$15,899.15 as amended; seconded by Horner. Roll call: Schmidt – aye, Likley – aye, Horner – aye. The motion passes.

- Fluentims - \$800.00 – HELD until Chief Fletcher can review.
- BMS - \$130.00 – Gloves

Fund Status - \$241,017.50 Checking Balance - \$152,893.80 CD

Appropriation Reallocations

- \$300.00 to 1000-220-599-1100 Fuel from 1000-930-930-0000 Contingency
- \$100.00 to 1000-220-510-000 Dues & Fees from 1000-930-930-0000 Contingency

The following reports were given to the Trustees for their review.

- Appropriation Report
- Fund Status
- Payment Register – all payments from the day after the last meeting
- YTD Cash Summary by Fund
- Revenue Status
- Monthly Receipt Listing – October, 2018

Correspondence

- A new notice from Medical Mutual regarding the Chief's enrollment in Medicare was received. Enrollment is effective December 1, 2018. Chief Fletcher will call Jim Organ, Otarma to discuss the transition.

Old Business

- Language for the handbook regarding Medical Marijuana usage was provided by legal counsel and will be added to the handbook.
 - A new acknowledgement sheet from each employee will need to be signed and returned by 12/31/2018

Horner makes a motion to amend the Employee Handbook adding the language regarding the use of Medical Marijuana; seconded by Schmidt. Roll call: Horner – aye, Likley – aye, Schmidt – aye.

New Business

- N/A

Announcements

- November 6 – Election day
- November 19 – WFRD Regular Meeting 6:30 PM


Westfield Fire and Rescue District


Schmidt makes a motion to adjourn at 7:00 PM; seconded by Likley. All said aye.

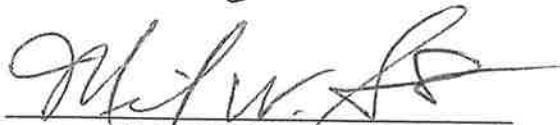
Respectfully submitted by:

Michelle A. English

Date approved: 11-19-18


Trustee James Likley, Chair


Trustee Craig Horner


Trustee Michael Schmidt